

**Guelph Lions Club
Spring 2018
Home & Leisure Show**

Thursday April 19, 2018 6:00pm -9:00p.m
Friday April 20, 2018 6:00pm -9:00pm
Saturday April 21, 2018 10:00a.m – 5:00p.m

CONTRACT Between _____
Herein called the "Exhibitor" and the Guelph Lions Club herein called the "club"

The Club is the organizer of a Home & Leisure Show, to take place at the West End Rec. Centre April 19th, April 20th and April 21st, 2018. The Exhibitor desires to take part in this Show by renting space from the club during the period of the show. The Exhibitor and the Club agree as follows:

1. The Exhibitor agrees to rent space(s) at the specified fees. The fee is \$500.00 per standard space 10' X 10'. The fee for a double space 10' X 20' is \$ 900.00 and a 10' X 30' space is \$1,300.00. The standard space in the main ring includes electrical connections, curtains, web listing and inclusion in all our advertising. The opportunity to purchase a 2"x3" (business card) ad is available in the newspaper ads. Tables and chairs can be rented and must be paid before delivery. **Do not add HST.**
2. The space selected for the exhibitor on the floor plan of the arena or hall can only be confirmed by the Club once payment is received in full. Exhibitors must have payments in by April 6, 2018 to ensure a booth(s) reservation. There is **no** refund in the event of the Exhibitor cancelling.
3. The Exhibitor is responsible for the security of their goods against all perils; at all times; during set-up and take down of their display, as well as during the show.
4. The Exhibitor agrees to staff their display at all times during the Show hours, as specified during the Show schedule.
5. The Exhibitor may set up Wednesday, April 18, 6 p.m. to 10 p.m., and Thursday, April 19, 8 a.m. to 3 p.m. No vehicles or carts after aisle carpets have been laid.
6. The Exhibitor will have until 11pm on Saturday 21 to take down their display, but must not begin before set time for closing the show.
7. The Exhibitor is responsible for removing all goods and materials from the arena or hall after the Show and leaving the space rented in a clean and orderly state. The Exhibitor will be billed for the removal of any goods left behind and for cleaning the rented space if it is not done.
8. The Exhibitor is responsible for its own multi peril and public liability insurance to protect itself, its employees and its display at the Show and the Exhibitor agrees to reimburse the Club for any amounts paid out and costs incurred by the Club as a result of any liability claim for which the Exhibitor is responsible.
9. The Club agrees to promote the Show throughout Wellington County and the City of Guelph.
10. In the event the Show is cancelled for any reason, the Club will return the amount paid for the space and shall not be liable for any additional expenses incurred by the Exhibitor or for profit expected to be gained from the Show.

My signature below signifies that I have read and understood the rules and will abide by them.

Exhibitor: _____ **Date:** _____
Signature

Company Name: _____

Address: _____ City/town: _____

Postal Code: _____ Contact Person: _____

Phone: (____) _____ E-mail: _____

Products to be displayed _____

Cash Cheque Credit Card Others _____

You can pay on line by going to <http://www.guelphlionsclub.org/cart/index.cfm?cart=HomeShow> or click the pay online button under the Home Show tab

Number of spaces _____

Tables required Yes | No | If Yes, how many _____ X \$10

Chairs required Yes | No | If Yes, how many _____ X \$5

Receipt required Yes | No | Note: Contract is fulfilled only when full payment is received

This is a combination contract and invoice, please make a photocopy for your records. You may send the contract by fax to **519-822-2804** or email to **homeshow@guelphlionsclubs.org**. You may also mail your contract and cheque to the **Guelph Lions Home Show, 17A-218 Silvercreek Pkwy N, Suite 115 Guelph ON N1H 8E8**